

| issue # | issue | AHAR questions | possible cause | whose task | task explanation | export used for this task | demo used for this task |
|---------|---|---------------------|---|------------------------|---|---|---|
| 1 | too many clients too long in programs | ES & TH - Q14 & Q15 | (a) clients not exited in Pathways or (b) clients have wrong exit date in Pathways | CoC analysis | identify clients who were in ES longer than 6 months and in TH longer than 2 years - both those who are still in programs and those who were already discharged. Send client keys to agency | CoC-level Program Enrollment and Discharge | Using CoC Program Enrollment Export to evaluate length of time in programs and PSH disabling conditions |
| | | | | Agency cleaning | discharge clients and/or correct exit dates, as appropriate | client keys sent from CoC | Data Cleaning - using Client Roster and Discharging clients |
| 2 | utilization rates are too high or are rising each quarter | 2a-2e | (a) clients not exited in Pathways or (b) clients have wrong exit date in Pathways | CoC analysis | identify clients who were in ES longer than 6 months and in TH longer than 2 years - both those who are still in programs and those who were already discharged. Send client keys to agency | CoC-level Program Enrollment and Discharge | Using CoC Program Enrollment Export to evaluate length of time in programs and PSH disabling conditions |
| | | | | Agency cleaning | discharge clients and/or correct exit dates, as appropriate | client keys sent from CoC | Data Cleaning - using Client Roster and Discharging clients |
| | | | bed counts are not correct | CoC analysis | analyze bed inventory numbers in CoC | AHAR Bed Inventory and HDX HIC | Verify Bed Counts - Parts 1, 2, 3 |
| | | | | CoC cleaning | fix HDX and/or Pathways program bed inventories; consult with agencies | AHAR Bed Inventory and HDX HIC | Do we need a demo for this? |
| 3 | missing data rate too high | all | blank, don't know, refused values in fields | CoC analysis | analyze ahar alert for missing, don't know and refused and send errors to agencies | AHAR Alert | Analyzing CoC AHAR Alert Export Alert to find missing/dk/refused and unaccompanied children |
| | | | | Agency cleaning | clean missing/dk/refused values | AHAR Alert errors sent to agencies from CoC | Data Cleaning Missing Don't Know and Refused |
| 4 | large number of children in Individual categories | all | (a) children not discharged and other household members were or (b) children were moved out of original household | CoC analysis | analyze ahar alert for children in programs who are in households without adults and send client keys to agencies | AHAR Alert | Analyzing CoC AHAR Alert Export Alert to find missing/dk/refused and unaccompanied children |
| | | | | Agency cleaning | determine what is causing unaccompanied children and make appropriate correction | (a) Client keys sent from CoC and (b) program-level Program Enrollment and Discharge Export | Data Cleaning - Unaccompanied Children |

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| 5 | percentage of people in PSH with disabilities is too low | PSH - Q11 | clients do not have disabling condition = yes in pathways | CoC analysis | identify PSH clients who do not have disabling condition = yes and send client keys to agencies | CoC-level Program Enrollment and Discharge | Using CoC Program Enrollment Export to evaluate length of time in programs and PSH disabling conditions |
| | | | | Agency cleaning | change disabling condition to yes for appropriate clients in PSH | Client keys sent from CoC | Should probably be included in demo: Data Cleaning Missing Don't Know and Refused |
| 6 | high missing data rate in disability types | PSH - Q12 | | CoC analysis | We need to discuss - there's no way for CoC to get this information. It will be up to the agency | | |
| | | | | Agency cleaning | identify clients with disabling condition = yes who do not have any disabling conditions checked on special needs page (after disabling condition = yes has been corrected - above) | Client Special Needs Information - Program | we didn't do this but we should |
| 7 | high number of exiters with destination = "other living arrangement" | PSH - Q18 | users don't know what to use for certain situations - need training | CoC analysis | identify PSH clients who have destination = other and send client keys to agencies | CoC-level Program Enrollment and Discharge | Should be added to demo: Using CoC Program Enrollment Export to evaluate length of time in programs and PSH disabling conditions |
| | | | | Agency cleaning | change destination, as possible for clients in PSH | Client keys sent from CoC | Should probably be included in demo: Data Cleaning Missing Don't Know and Refused |
| 8 | bed and unit counts are not correct | summary questions 2-4 | bed counts don't agree with Q1 and Q2 in shells | CoC analysis | analyze bed inventory numbers in CoC | AHAR Bed Inventory and HDX HIC | Verify Bed Counts - Parts 1, 2, 3 |
| | | | | CoC cleaning | fix HDX and/or Pathways program bed inventories; consult with agencies | AHAR Bed Inventory and HDX HIC | Do we need a demo for this? |