

**GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF AFFORDABLE HOUSING
POLICY ON ELIGIBLE WORKFORCE**

The Georgia Department of Community Affairs (DCA) requires all program participants to follow State and Federal laws, including laws on Immigration Compliance. Specifically, DCA requires all project participants to document the residency status of participants in the Federal Low Income Housing Tax Credit Program and the HOME Multifamily Loan program. DCA has determined that the State has a compelling governmental interest in assuring that all project participants are United States Citizens or an alien with legal authorization to work.

Each project that receives a federal low income housing tax credit award or a HOME multifamily award is required to have all program participants, including the ownership entity, general contractor, and every subcontractor verify compliance with State and Federal laws prohibiting the hiring of unauthorized individuals. Each of these program participants will be required to submit an Affidavit certifying that they will verify work eligibility as required by DCA and State and Federal law. Copies of these affidavits can be found on the DCA [website](#).

DCA will also require that each program participant register and participate in a federal work authorization program to verify the work eligibility of every individual that performs work or receives payment from a DCA funded project. Participants may utilize any federal work authorization program operated by the United States Department of Homeland Security to verify information of hired employees or subcontractors, pursuant to the Immigration Reform and Control Act of 1986 (IRCA). For entities that are not already enrolled and participating in an authorization program, DCA recommends [E-Verify](#) as a user-friendly tool for documenting eligible employees. Payment by a 1099 does not relieve a program participant from verifying the eligibility of every employee or subcontractor that performs work at a DCA funded project.

DCA will be working with Project Owners on an individual basis to ensure that every project is performing the appropriate employee verifications.

DCA has scheduled a training session on February 22, 2011 at 10:00 a.m. at the DCA offices for those interested in learning about the *Verification of Eligible Workforce* process.

For immediate questions, please use the Q&A link on our website or contact Sandy Wyckoff (sandy.wyckoff@dca.ga.gov).